

Budget Approval Meeting Minutes

[Hutchinson Elementary]

Date: [03/12/2024]

Time: [5:02 p.m.]

Location: [<https://atlantapublicschools-us.zoom.us/j/4171886966?pwd=M2xQeWo4KzFaVm5TVlAxYWtUdk9RUT09>]

Meeting ID: 417 188 6966 Passcode: tigers]

- I. Call to order: [5:02]
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Ms.St.Joy	A
Parent/Guardian	Ezsa Phillips	P
Parent/Guardian	Ms. Wilson	P
Parent/Guardian		
Instructional Staff	Jhani Clark	P
Instructional Staff	Courtney Manning	P
Instructional Staff	Tania Dixon	P
Community Member	Ms.Ruffing	
Community Member		
Swing Seat	Angelle Sullivan	P
Student (High Schools)		
Student (High Schools)		

Guests Present: [Shaleece Long]

Quorum Established: [Yes]

III. Action Items *(add items as needed)*

A. **Approval of Agenda:** Motion made by: [Ms. Phillips]; Seconded by: [Ms. Dixon]

Members Approving: Ms. Manning, Ms. Clark, Ms. Dixon

Members Opposing:

Members Abstaining:

Motion [Passes]

B. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: [Manning]; Seconded by: [Dixon]

Members Approving: Ms. Clark, Ms. Manning

Members Opposing:

Members Abstaining:

Motion [Passes]

C. **Approval of the Budget** *(after final presentation/review):*

Motion made by: [Ms. Manning]; Seconded by: [Ms. Sullivan]

Members Approving: Clark

Members Opposing:

Members Abstaining:

Motion [Passes]

IV. **Discussion Items** *(add items as needed)*

- A. **Discussion Item 1:** Presentation of the final budget [Go Team reviewed the updated budget from presentation. Go team discussed teacher support and possible outcomes of the budget. Go Team reviewed the needs according to the strategic plan and asked questions around the budget concerning enrollment, teacher placement for next school year, and hourly changes being considered for next school year. Changes were made to the draft budget. These changes will include an hourly paraprofessional instead of 2, additional funds 1 proposed hourly was able to remain as full time. Changes will include an instructional coach and paraprofessional from cares funding, parent liaison will become hourly as well as two paraprofessionals. 67% of the budget will go towards instruction and teacher salary, 7% pupil services, 10% improvement of instructional services, 3% educational media services, 9% school administration salaries, and 4% of the budget goes towards maintenance and operation. Any money in the reserve is accessed after reaching the projected enrollment number of 256. After discussion of the changes and clarification of the enrollment Go Team approved]
- B. **Discussion Item 2:** Security Grant Survey- Go Team members discussed the school safety priorities and discussed the order or ranking for submission. Go Team also discussed the potential cost and ranked according to the needs of the school for students and staff.
- C. **Discussion Item 3:** [Add description of discussion item and brief summary of the discussion]

V. **Information Items** *(add items as needed)*

- A. **Principal's Report** [Upcoming dates March 11-15 Map Growth Assessment, March 18-22 MAP Fluency, March 18 quarter 3 report cards, March 28 APTT Night, April 1-5 Spring Break, Georgia Milestone April 29- May 10th]
- B. **Information Item 2** [Add brief summary of the item and any resulting discussion]

VI. **Announcements** [Reminders to complete Go Team Trainings, feedback and student calendars survey]

VII. **Adjournment**

Motion made by: [Dixon]; Seconded by: [Manning]

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Members Approving: Dixon, Clark, Phillips

Members Opposing:

Members Abstaining:

Motion [Passes]

ADJOURNED AT [4:58 p.m.]

Minutes Taken By: [Ms. Dixon]

Position: [Secretary]

Date Approved: []